

COUNTY OF YORK

MEMORANDUM

DATE: March 2, 2005 (BOS Mtg. 3/15/05)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Management Services Agreement/York County Library

Background

In Virginia, Public Libraries are the responsibility of local governments. Sections 42.1-33 and 42.1-35 of the Code of Virginia, as amended, define the roles of localities in establishing Boards of Trustees and supporting libraries for “ . . . the use and benefit of its residents.” As the Board is well aware, the County offers very comprehensive library services. Local tax dollars have provided staff, equipment, furnishings, collections, as well as constructed and maintained buildings.

As you know, the Board of Supervisors appoints a five member Library Board of Trustees. The Supervisors and the Trustees have cooperated extremely well together and have much to be proud of in the development of this fine service for the citizens of the county. In order to clarify roles and responsibilities between the Board and the Trustees, and provide library staff with a clear and sound structure for operations, the Board and Trustees entered into a Management Services Agreement on October 3, 2000 authorized by Resolution R00-161.

The Agreement clarified the role of the Library Trustees and provides a suitable framework for the exercise of their authority. It establishes a clear legal relationship between the Board of Supervisors and the Library; assures compensation and benefits of Library employees; addresses the County ownership of Library facilities and provides for the application of appropriate County policies. The initial five year period of the agreement is almost complete. If unchanged it would automatically renew with provisions for mutual termination with 180 days notice. The Library Board of Trustees have asked for some relatively minor revisions that help clarify the intent of the document. This requires formal action by both Boards. The Trustees did so at their February 10, 2005, meeting. The draft revised Management Services Agreement is attached for your consideration.

Recommendation

Staff has reviewed the proposed revisions and considers the changes to be appropriate and helpful. I recommend approval of Resolution R05-37 to authorize execution of the attached Management Services Agreement.

Smith/4111

Attachments

York County Board of Supervisors

March 2, 2005

Page 2

- Resolution R05-37
- Library Management Services Agreement